



Cape St. Claire PTO

Supporting our children's education

PTO MEETING MINUTES

September 17, 2018

Media Center. CSCES

Meeting began at 6:33PM. Board introductions were made. Minutes from the previous meeting were unanimously approved.

Guest Speaker – Morgan Van Arsdall, Board of Education’s Citizen Advisory Council

- Morgan is the new liaison between the Board of Education and the local schools. She was appointed in August for a two year term. Her primary role is to help facilitate communication and information-flow from the Board of Ed to our local schools, including Cape St Claire ES. The CAC meets once a month. If there are any high level concerns that you’d like her to bring to the attention of the board, please do not hesitate to reach out. Since she was just appointed, her CAC email is forthcoming.

In attendance: Laura Pappas, Kristina Poist, Jerry Kent, Mary Bradford, Alison Moore, Heather Szczytko, Rebecca Hall, Laura Towers, Deanna Nelson, Chris Nelson, Kelli Zukas, Lisa Lyons, Krista Roche, Kristin Hurff, Morgan Van Arsdall, Shannon Flieshman, Jill Cornett, Jillian Amodi, Tammy Robbins, Stacie Ehrenfeld, Kerri Kreisel, Megan Stinefelt, Andrea Smith, Janelle Hawley, Lisa Schmidt, Rose Jack, Stacy Brockman, Amy Mahoney, Ana Curtin, Amy Vetock, Laura Girton, Lindsey Lantz, Jessica Zadera, Kaycee Rump, Shannon Reich, Jaime Bliss, Janet Lancaster, Briana Stuhlman, Jennifer Harrison, Jessica Smith.

Officer Reports

Treasurer’s Report
Alison Moore

- Every month an updated Treasurer’s Report will be provided in the meeting packet. Please let Alison know if you have any questions regarding the budget.
- Teacher reimbursements are underway! Thanks to all of the teachers who have submitted items for reimbursement thus far.
- The PTO has contributed \$900 per grade to the cost of field trips. The PTO is excited to be able to do this and keep the cost of our field trips as low as possible for our parents.

President’s Remarks
Kristina Poist

- The PTO will be sending out an agenda and packet ahead of meetings. Please let us know if you would like to be on the agenda.
- Based on parent feedback, the PTO is now offering a new after school club Program. Club Tuesday was implemented, and our first sold out program “Art on the Gogh” will start very soon. The clubs will rotate every 6 weeks. Be on the lookout throughout the year as the new clubs are announced.
- A second initiative of the PTO was to create a new school store. We are excited to announce the Seagull Spirit Cart. Run one week a month, the Seagull Spirit Store will offer kids a chance to buy small, fun school items. Items range from \$.25-\$4.00. Your student(s) will bring home a flier so you may review the school store items with them. Each grade will have their own day to purchase items. The store will be open from 8:10am-8:25am. Parent volunteers will be needed to assist in running it.

<p><i>Volunteers</i> Heather Szczytko</p>	<ul style="list-style-type: none"> • If you turned in a volunteer form, thank you! Your email has been input and will be forwarded to the appropriate person. Please remember that if you have a later event, you may not hear from your committee yet. • Volunteer Orientation at CSCES – it is mandatory. Everyone must who wishes to volunteer in the school or on field trips, etc. MUST attend one of the trainings. We had a great turnout last Tuesday before Back to School Night. There are four more this month. That’s it. You MUST plan ahead and attend one of them. • You must also do the ONLINE background check. This is the background check that does not cost money. The online background check lasts two years. If you do not remember when yours expires, please call the school security office. They will be able to tell you. • If have been fingerprinted and have a BLUE fingerprint card from the office, you don’t need a background check. However, you still MUST come to orientation at school and bring your original, blue fingerprint card to the front office so that they can make a copy of it.
<p><i>Fundraising</i> Rebecca Hall</p>	<ul style="list-style-type: none"> • Kona truck at Sneak a Peek – PTO raised around \$100 • Skate Night on Sunday, September 16th – PTO made \$582 from that! • Spirit wear – The blue tie dyed shirts are very popular. We hope to order more Size S Youth and Size XXL for adults. • There will also be an online Spirit Wear Store – more info on this soon! • Race for Education will be October 18th. Labels are due soon! T-Shirts will be provided to each student, however, we need 4 or 5 more sponsors in order to cover outright the costs of the t-shirts and not have to take from the event profits. • Volunteers are needed and a volunteer sign-up sheet will be going home with the kids this week. • Spectators will need to show ID and check in through the front office. There will also be tape around the event area at school. Volunteers and students only will be allowed inside of the taped area. All spectator must remain outside of the taped area. • Holiday Shop – if anyone has donations please let Becky Hall know!
<p><i>Social Events</i> Mary Bradford</p>	<p>Four social events –</p> <ol style="list-style-type: none"> 1. Movie Night. <ul style="list-style-type: none"> • Proposed date is Friday, September 28th. More info to come home soon. • Movies at CSCES must be rated G. Per Mrs. Lancaster, it is Board policy to show movies that are age appropriate. • Another option is to host an event at a movie theater. The available times for this are typically not the best (i.e. early Sunday mornings). Also, outdoor movies licenses cost even more than indoor ones. 2) International Night in January will be a new event for us this year. 3) Sweetheart Dance/Night in February. We will definitely need committee members and volunteers. 4) Talent Show – will try and incorporate something that younger kids may be able to do (i.e. hand out programs).

<p><i>School Activities</i> Jerry Kent</p>	<ul style="list-style-type: none"> • More info will be coming home soon for Girls on the Run (GOTR) this fall. Will most likely cap it at 20 girls. Will need 3 volunteers to help coach. There is a quick training program and you also MUST be fingerprinted through the county in order to volunteer for this program. All Volunteers need to be present at every practice. If there's not enough interest for fall, we will pursue for spring time. • Club Days – volunteers must have attended orientation as well as have been fingerprinted through the county. • The PTO is still looking for a Chair for “Club Days”. This is a great way to get involved in the school and be involved in helping to determine the clubs that are offered to our students.
<p><i>Corresponding Secretary</i> Laura Towers</p>	<ul style="list-style-type: none"> • Please sign up for the newsletter! The first one will be printed. After that, they will be sent electronically.
<p><i>Recording Secretary</i> Laura Pappas</p>	<ul style="list-style-type: none"> • Thank you to all parents & staff who have joined the PTO! • Any Directory forms turned in before 9/28 will be entered and uploaded to the Directory file. After September 28th, the new “A to Z” App will be introduced. The A to Z app is downloaded onto your iPhone or Android. You can log in and have secure access to your Directory. The information will be just one click or two away! • Board Motion – please review the Board Motion included in the meeting packet. The Board Motion is being introduced to provide parents/members increased transparency. Budget changes, new fundraiser proposals, etc. can be detailed and voted on at meetings.
CSCES REPORTS	
<p><i>Principal's Report</i> Mrs. Janet Lancaster</p>	<ul style="list-style-type: none"> • Thank you to the Board & Chairs for volunteering and stepping into leadership roles. • Pictures and Kona Ice truck were big hits and made for a lovely Sneak a Peek. • Thank you to Kristin Hurff and volunteers for supplying teachers Back to School breakfast and dinner before Back to School Night. • Some of the school's portion of the Race for Ed funds were used to purchase another Chrome Book cart. The school was very excited to be able to purchase this as it was much needed. • Oct 4th – Individual Picture Day • Oct 8th – Interims sent home • Emergency cards need to be returned please. Any changes to the cards will be made to the main system. Please let the front office know if you are not receiving emails or phone calls from the school. • 5th grade Drownproofing will be Oct 8-11th. • Tuesday, September 25th, 6:30PM, 5TH GRADE COMMITTEE meeting.
<p><i>Teacher Liaison Report</i> Kim Burrows</p>	<ul style="list-style-type: none"> • Ms. Burrows could not make it, however Mrs. Harrison said that the teachers truly appreciated the back to school food so very much!
NEW BUSINESS/COMMITTEE REPORTS	
<p>Kristina Poist, President</p>	<ul style="list-style-type: none"> • Last year's Race for Ed money will be used on playground improvements. Morgan Van Arsdall, CAC rep, will help to spearhead this process for us. • Thank you all for coming. The Seagull Spirit Cart will be on display and stocked at our next meeting, Tuesday, October 9th, 6:30PM.
<p>The meeting was adjourned at 7:29PM.</p>	