



# Cape St. Claire PTO

Supporting our children's education

## PTO MEETING MINUTES

November 12, 2019

Media Center, CSCES

Meeting began at 6:32 PM.

Minutes from the previous meeting were unanimously approved.

**In attendance:** Mary Bradford, Laura Pappas, Laura Towers, Kristin Hurff, Janet Lancaster, Kim Burrows, Chelle Barrett, Becky Hall, John Lyons, Emily Brown, Tabitha Bathras, Nicole Kempton

### Officer Reports

#### Treasurer's Report

John Lyons

- A Treasurer's Report is included. Please reach out to John with any questions.

#### President's Remarks

Kristina Poist

- Krissy is out of town today. No remarks.

#### Social Events

Mary Bradford

- Book Fair - Friday night "Camp Read A Lot". The more volunteers we have, the more we can do this evening! We will have games, two teachers reading, etc. We would love to make this a larger event in the coming years. Please reach out to Mary Bradford if you are able to volunteer.
- International Night – January 23rd
- Sweetheart Dance – February 7th
- Talent Show – **Still need a chair for this.** April 3rd. Tryouts and Rehearsals are in March
- The PTOS is still considering renewing our movie license and showing a holiday movie during the Holiday Shop. The license could continue to be used throughout the year and would cover our September Movie Night in 2020.
- Holiday Shop hours likely 4:30PM - 7:45PM or 8:00PM. The Chair has reached out to 5th grade teachers for the "shopper helpers". They will each need a signed permission slip.

#### Volunteers

Kristin Hurff

- Mr. Fisher is retiring. Friday morning is a doughnut breakfast and assembly for him.
- 11/21 is "Thankful for our Teachers & Staff". A sign- up genius will be going out for needed food items.
- Still looking for volunteers for Book Fair.
- **We are still in need of a Chair for Escape the Cape. The PTO** will need to cancel this event if we do not get chairs. Kristin and Becky will talk offline about seeing if we can get volunteers to make this happen.
- We as a PTO need to ensure that we communicate our volunteer needs to parents multiple ways; social media, newsletter, email, etc..
- Q: How do people know what they can volunteer for? A: We post on many social media sites, newsletters, A to Z app, etc. We need to send it out more times so parents see it more times.
- We have reached out to a reporter to try and see if someone can come out on Friday to do an article on Mr. Fisher.

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| <p><i>Fundraising</i><br/>Rebecca Hall</p>                        | <p>Race for Education</p> <ul style="list-style-type: none"> <li>• We are up to around \$14,000 from the online donations. There will be one final push with incentives.</li> <li>• January 10th will be an assembly with the Seagull Mascot. We will celebrate by announcing the name of the mascot! Top name choices are Winston, Sully, Gully, Scuttle, Sammy, Fluffy, Feathers, Skittles and Swoop. Per Mrs. Lancaster, a ballot can be created and kids can vote during class.</li> <li>• Many bracelets left over from this race that can be used next year or for another event.</li> <li>• There was very little volunteer time required prior to the race. This is a very good return on our volunteer investment.</li> </ul> <p>Book Fair:</p> <ul style="list-style-type: none"> <li>• Definitely need volunteers for the Book Fair.</li> </ul> <p>Holiday Shop:</p> <ul style="list-style-type: none"> <li>• Sign up genius went out today to those who have indicated they wished to volunteer at this event. Once those people have a chance to sign up, then the list will go out to the rest of the school families to fill in any missing volunteer spots.</li> </ul> <p>Harlem Wizards:</p> <ul style="list-style-type: none"> <li>• This is a basketball team similar to the Harlem Globetrotters. This is a new family fundraiser and we are partnering with Magothy River Middle School.</li> <li>• Faculty members play in the game with the Wizards.</li> <li>• Wizards can sell their merchandise and we keep a portion of that. We can sell concessions, do a 50/50 raffle, etc. The schools would keep 100% profit from those items.</li> <li>• Ticket sales are all run online. Each school would receive a portion of ticket sales. The Wizards work with the schools to schedule a short assembly at each school.</li> <li>• Proceeds from the Harlem Wizards could be used for similar areas that Escape the Cape was used for.</li> </ul> |
| <p><i>School Activities</i><br/>Mary Bradford, for Jerry kent</p> | <ul style="list-style-type: none"> <li>• Girls on the Run – cut off is in December. Parents now pay based on an income system; \$65K and above you pay \$160/girl for approximately 10 weeks.</li> <li>• The PTSO sent out a survey to teachers. 7 teachers indicated they'd be interested in possibly helping out with a club.</li> <li>• PTO needs to meet and discuss how we'd like to pay for teachers who are assisting with clubs. The cost is \$35/hour. We need to look into clubs that are offered for free vs. clubs that parents pay for. How does the PTO want to supplement any of these needs?</li> <li>• Jerry is looking into an art club. Ms. Bathras is starting the <i>Serious Game Playing Club</i>. This club is about not just learning board games, but also about the social and emotional skills needed when playing them. This club will be offered for 1st-3rd grades.</li> </ul>   |
| <p><b>CSCES REPORTS</b></p>                                       |  |
| <p><i>Principal's Report</i><br/>Mrs. Janet Lancaster</p>         | <ul style="list-style-type: none"> <li>• Thanks to Becky for chairing Race for Ed, and the co-chairs. It went very well! The school is appreciative of any funds raised. Thanks to all of the volunteers who assisted with this.</li> </ul>  |

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|   | <ul style="list-style-type: none"> <li>• Communication – right now we have 5 generations of people in the schools. Everyone relies on information being given to them in a different way. We all must remember this in our communications.</li> <li>• Report Card distribution is being pushed back to 11/22.</li> <li>• Drownproofing for 5th grade is completed.</li> <li>• Surprise assembly for Mr. Fisher on Friday.</li> <li>• 11/18 – American Education Week. Visitation is for all grades from 8:45am – 2:30pm. Visitation is for parents and legal guardians ONLY.</li> <li>• Please remember that emergency contacts on the county cards are for emergencies only.</li> <li>• 11/22 – first cultural arts assembly.</li> <li>• 11/27 – 11/29 Thanksgiving Break</li> </ul> |
| <p><i>Teacher Liaison Report</i><br/>Mrs. Kim Burrows</p> | <ul style="list-style-type: none"> <li>• Thank you to all who volunteered for the Race for Education. Funding our technology needs is very important to us!</li> </ul>  |
| <p><i>New Business</i></p>                                | <ul style="list-style-type: none"> <li>• None</li> </ul>  |
| <p>The meeting was adjourned at 7:32PM.</p>               |   |