



Cape St. Claire PTO

Supporting our children's education

PTO MEETING MINUTES

November 13, 2018
Media Center, CSCES

Meeting was called to order at 6:33PM.

Minutes from the previous meeting were unanimously approved.

In attendance: Laura Pappas, Kristina Poist, Jerry Kent, Mary Bradford, Alison Moore, Heather Szczytko, Mary Bradford, Becky Hall, Laura Towers, Janet Lancaster, Kim Burrows, Amy Vetock, Tammy Robbins, Janelle Hawley, Jaime Bliss, Chelle Barrett, Katie Mazur.

Officer Reports

Treasurer's Report
Alison Moore

- Last month our Insurance was paid for \$250.
- Today 501c3 was sent in.
- Treasurer's Report is attached in the packet.

President's Remarks
Kristina Poist

- \$216.99 profit for first month of school store!
- 42 different items to sell for November. Starting with 4/5th grade this next time.
- In need of more volunteers for the store so please look for a Sign Up Genius!
- Looking for a new Webmaster! Thank you to Bill Szczytko for all of his hard work. He needs to turn this over soon. If you're interested, please reach out to Krissy.

Volunteers
Heather Szczytko

- Book Fair is happening! Volunteer opportunities are still available, especially for Friday evening.
- Friday night is the reading event in the Cafeteria.
- Mix & Marble fundraiser for 5th Grade. 20% back to CSCES.

Fundraising
Rebecca Hall

- Total profits \$37,175 from the Race for Education! Thanks to all who contributed.
- Holiday Shop – shopping is complete! Thanks to all who have signed up to volunteer.
- Flyer going home this year. 5th grade student volunteers will be chosen next week by the teachers.

Social Events
Mary Bradford

Book Fair

- Reading for Cafeteria Book Fair – Mrs. Wilkinson and a few parents will be reading stories around “campfires”. Come in your PJs and get a cookie!

International Night – January 15th

| | |
|--|--|
| | <ul style="list-style-type: none"> • Committee is meeting. Ideally want 12 different countries represented. • Opportunity for folks in community to host a table. • Mrs. Lancaster would need to know greater details in general. Food also needs to be run by her. <p>Sweetheart Dance – Jaime Bliss (chair)</p> <ul style="list-style-type: none"> • First planning meeting went well • This will be a family dance, crafts set up in the corner, DJ for music • February 8th, 300ish folks is the attendance goal. |
| <p><i>School Activities</i> Jerry Kent</p> | <p>Hospitality:</p> <ul style="list-style-type: none"> • Pie Day will be on Monday, Nov 19th for the teachers and staff. This will be served during their lunches. Sign up genius is posted on all the class pages and PTO facebook pages. • Our next event will be Tuesday, January 29th. Hot Cocoa & Cookies will be served after school for the end of the 2nd Marking Period. • We are still looking for a co-chair for the Hospitality committee. <p>Tuesday Clubs:</p> <ul style="list-style-type: none"> • Art is wrapped up as of today and STEM is set to start next Tuesday. Paperwork was being finalized as rosters still had some openings being filled. Fees are being sent and will be good this week. One question that came up was one of the volunteers is a county high school student. We are not aware of a way to fingerprint. Is there anything we should be aware of? <p>School Assemblies:</p> <ul style="list-style-type: none"> • The November Assembly Hip Hop Added Up is all set to go. Paperwork was submitted for payment. <p>Chess Club:</p> <ul style="list-style-type: none"> • There has been some back and forth trying to get Chess Club up to speed on changes in policy and fees due for building usage. The form was being filled out but the fee was being protested. A Board Motion is included in the packet that provides more information on the topic. • Mr. Price, from the Chess Club, was present at the meeting. Discussion ensued surrounding the difference of opinion on whether the club is a for-profit business and who sponsors it. It also seems that conflicting information was provided by the county. The PTO does not officially sponsor the chess club. It is the PTO/Administration/County's opinion that the Chess Club needs to start paying these fees just like organizations do who utilize our space (Boy Scouts, etc.). The Chess Club would have the option to build in these fees into their enrollment fee. • After further discussion, it was decided that the Jerry Kent/PTO would email the contact at the County and request some sort of |

| | |
|---|---|
| | <p>variance asking if this fee could be waived this one time only. Moving forward, the Chess Club would need to cover and pay for these fees at the beginning of their session upon paperwork being approved by the county. The PTO will not cover any of the costs.</p> |
| <p><i>Recording Secretary</i> Laura Pappas</p> | <ul style="list-style-type: none"> • The Directory and School App information will be coming out soon. Please be on the lookout for it online and in the newsletter. |
| <p>CSCES REPORTS</p> | |
| <p><i>Principal's Report</i> Mrs. Janet Lancaster</p> | <ul style="list-style-type: none"> • Race for Education was a huge success! Obstacle course was great. • American Education observation day went well. • Thursday morning is 1st Grade's Thanksgiving feast. • Picture retake day is 11/16. • Mrs. Lancaster and Barrett hosting lunch for Character Award winners. This is something they will do each quarter and takes the place of the former Character Parade. • 3rd grade went to Washington DC today (11/13). • STEM club starting next Tuesday. Parent volunteers will assist with sign outs, etc. • Report cards coming home on 11/20. Only two conference days this year. Next one will be in the spring. • December – Mrs. Barrett starting CoGAT testing for 3rd graders. • State of Maryland – teachers are doing Random sampling of some in Kindergarten of different readiness areas. • Reading level testing also done multiple times per year. • Winter/Chorus Concert 12/13 • December 19th is hearing and vision tests for K and 4th grades. • We need lunch/recess monitor. Can apply if interested. <p>Question: Why are kids sometimes placed into another classroom when a teacher is absent?</p> <ul style="list-style-type: none"> • Sometimes that is the best solution for the class. The school tries to pull a reading teacher if no substitutes are available. Especially if a teacher needs to leave during the middle of the day, a sub will not be called in. • You can also apply to be a substitute with the County. The change in technology needs & knowledge has really changed the pool and availability of substitutes. <p>Playground specific update:</p> <ul style="list-style-type: none"> • Alison Moore, Morgan Van Arsdall & Mrs. Lancaster met with Mark Garrity in October. • It was a great meeting. The proposition is that the back half of the tennis courts would be 3 pickle ball courts, the area would be resurfaced with a basketball court with a new fence. |

| | |
|--|--|
| | <p>Resurfacing and the fence alone with have cost us \$65K. If approved, Facilities/scope of work paperwork would need to be completed.</p> <ul style="list-style-type: none"> • Completion time is ultimately a couple of months. Just need to find out when they can start and if they can work while students are in session and outside. |
| <p><i>Teacher Liaison Report</i> Ms. Kim Burrows</p> | <ul style="list-style-type: none"> • Thanks to Becky for coordinating to get teachers' orders for tie-dye T-shirts • 10/25 all Kindergarteners did 'Read Across America". Mrs. Barrett and Mrs. Lancaster were special readers in the classrooms. • Please consider journals, pencils, books, crafts, board games, coloring books, etc. as holiday gifts. These all help to build executive functioning skills. |
| NEW BUSINESS/COMMITTEE REPORTS | |
| | <ul style="list-style-type: none"> • Becky Hall – Can we get a room parent list? Mrs. Lancaster will have Mrs. Cole send that to Krissy. • Teachers Favorites – does Kristin Hurff have this yet? She had a brand new form. Krissy will get with Kristin. • No date and time for holiday party yet. This is up to Teacher teams to set their day/time for Grade Holiday Party. |
| <p>The meeting was adjourned at 8:02PM.</p> | |