



Executive Board MEETING MINUTES

April 16, 2020

Meeting via Zoom

Meeting began at 6:37PM.

In attendance: Kristina Poist, Mary Bradford, Laura Pappas, Laura Towers, Kristin Hurff, Jerry Kent, Becky Hall, John Lyons.

Officer Reports

Treasurer's Report
John Lyons

- None reported

President's Remarks
Kristina Poist

- This season of being in self-isolation brings about new concerns.
- Can we do something virtually for TAP in May?
- Need to finalize our budget once teacher reimbursements are done.
- Teacher reimbursements, etc.

Mrs. Burrows contacted Krissy about the Seagull flyers for the kids to color. However, she also asked about the individual teacher reimbursements line item. This line item allows teachers to be reimbursed a certain amount, which is dependent upon their role. Teachers will potentially each get a check in individual envelopes. They will be handed over to Mrs. Lancaster and she will ensure the teachers get them. Discussion surrounding giving this money to the teachers ensued. Should they have to submit receipts, should we even cut these checks? Mary has an online submission form that she could try and set up for us. Could we even use PayPal to send money to folks? Conclusion – PTO will likely utilize an online form for submission so John can track electronically. The teacher will submit receipts and indicate if they'd like their check mailed to their home address or handed over to Mrs. Lancaster.

School Supply kits cannot be ordered until we know how school will start next year (online or in person).

Yearbook distribution – Krissy needs to speak with Avi. Avi has a handful of extras that parents can purchase. A link is up on our website if you missed the ordering deadline through the company.

Nominations – Elections are supposed to happen next month at the May (final) general meeting of the year. Should we have an electronic vote, delay it? We will submit the nominations to the membership with a deadline for additions. The PTO will conduct an online (virtual) Zoom meeting on Tuesday, May 12th. PTO Members attending that meeting will be able to cast their vote for the ballot.

Krissy will reach out to Mrs. Lancaster about attending a Zoom call hosted by the PTO. We will ask for questions from parents, eLearning, etc.

Virtual 5K – Becky has extra medals from last year’s Race for Education. Could we host a virtual 5K and give these away for a \$5 donation? We’d make \$400 if we charged, OR we could raise money for a needy organization. People could donate straight to the organization. Or we could just give the medals away and have someone else coordinate a fundraiser around it. It was decided that the medals will just be donated.

5th grade virtual recognition ceremony? Is Mrs. Lancaster thinking about this? Krissy will follow up with her.

Kristin needs Volunteer Hours turned in to her to submit to Mrs. Bachman. She only needs volunteer hours from 3pm on as anything that happened at the school during school hours for our positions will be captured in the Raptor system. Please turn in these hours to Kristin by May 1st.

The meeting was adjourned at 7:51PM.